



## ***French Teacher (Part-Time)***

*Bellarmino College Preparatory, a Jesuit secondary school, has been educating young "men for and with others" in the tradition of St. Ignatius Loyola, founder of the Society of Jesus, since 1851.*

Bellarmino College Preparatory, located in San José, California invites applications for a part-time teaching position in the Modern and Classical Languages Department beginning August, 2019. The instructor will teach one section of French I, a yearlong introduction to French, in the 2019-2020 school year. Working at Bellarmine College Preparatory requires a commitment to the mission and values of the school.

Bellarmino complies with the Americans with Disabilities Act (ADA) and considers reasonable accommodations that may be necessary to perform the essential functions of the job.

### **Responsibilities:**

- Teach one section of French I in the 2019-2020 school year
- Consult – as needed – with the French instructor on French curriculum, instruction, and assessments
- Hold regular office hours and meet with students who need assistance
- Communicate regularly with parents, counselors, and administrators to ensure the success of each student
- Demonstrate a commitment to ongoing professional growth

### **Minimum Qualifications/Skills:**

- Bachelor's degree in the subject area from an accredited college/university
- Knowledge of research-based best practices for teaching World Languages
- Familiarity with the use of educational technology in the classroom
- Demonstrated commitment to cultural proficiency
- Excellent organizational skills
- Excellent verbal and written communication skills, including the ability to express oneself clearly and concisely, and successfully interact with internal and external constituents
- Ability to work effectively with staff at all levels, displaying a positive attitude
- Working knowledge and proficiency with Microsoft Office applications, and the ability to operate all other applicable software
- Ability to perform the job safely with respect to others, property, and individual safety

### **Preferred Qualifications:**

- A Secondary School Teaching Credential
- Master's degree in the subject area
- Experience teaching at high school level

### **Physical Requirements:**

- Ability to lift 20 pounds, using proper lifting techniques
- Ability to sit, stand, and/or move around the classroom as needed
- Ability to safely and comfortably travel around our campus
- Ability to use a keyboard (or an alternative input device) and other office equipment
- Ability to read information in printed material and on a computer screen, often for extended periods of time

**General Information:**

- This position is classified as Supplemental/Temporary, Part-Time
- This position is not benefits eligible

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**To Apply Online:** Please complete the *Bellarmino Faculty Application Form* located on our [employment web page](#) under Employment Applications and send along with a resume and cover letter to [hr@bcp.org](mailto:hr@bcp.org), indicating “French Teacher (Part-time)” in the subject line of the e-mail.

**To Send by Mail:** Bellarmino College Preparatory  
Attn: Human Resources  
960 West Hedding Street  
San Jose, CA 95126

*Bellarmino College Preparatory is an Equal Employment Opportunity Employer. Qualified applicants will receive consideration for employment without regard to race, color, religious creed, ethnicity, sex, national origin, ancestry, sexual orientation, gender identity, genetic information, disability, medical condition, age, protected veteran status, marital status, or any other basis protected by law.*

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