



## ***Assistant Athletic Trainer***

*Bellarmino College Preparatory, a Jesuit secondary school, has been educating young "men for and with others" in the tradition of St. Ignatius Loyola, founder of the Society of Jesus, since 1851.*

The position of Assistant Athletic Trainer is a regular, full-time (30 hours), 10-month position reporting to the Head Athletic Trainer. The duties of the Assistant Athletic Trainer include, but not limited to, prevention of athletic injuries, recognition, evaluation, and immediate care of athletic injuries, rehabilitation and reconditioning of athletic injuries, health care administration, and professional development and responsibility as specified in the *Domains of the NATA Certified Athletic Trainer*.

Bellarmino complies with the Americans with Disabilities Act (ADA) and considers reasonable accommodations that may be necessary to perform the essential functions of the job.

### **Responsibilities:**

- The Assistant Athletic Trainer will assist in providing athletic health care for home contests on a schedule cooperatively determined by Athletic Trainer and Athletic Director, as well as attend most varsity contests, non-varsity contests in football and away-games. Varsity and selected non-varsity contests will be worked based on the risk of the sports and the availability of the athletic trainer during a particular sport season.
- Practice attendance will be determined by the head Athletic Trainer. This availability will be based upon injury risk of the sport and other mutually agreed upon factors.
- Engage in selected post-season contests as determined by the Head Athletic Trainer and Athletic Director.
- Provide for the prevention of athletic injuries through the application of protective tapings, wraps, and braces, and assist in the design of practices to help to reduce the incidence of injury.
- Provide immediate care of athletic injuries and refer the athlete to medical facilities when necessary.
- Medical histories and correspondence will also be kept on file in the athletic training room. The Assistant Athletic Trainer will maintain accurate medical records for injuries, treatment, rehabilitation, and physician referrals.
- May advise and assist with equipment fittings.
- Maintain open channels of communication with coaches, parents, and physicians regarding athletic injuries, treatment, and rehabilitation.
- The Assistant Athletic Trainer is responsible to the Head Athletic Trainer and Athletic Director and is supervised by the Team Physicians.
- Weekly hours as assigned by Head Athletic Trainer and Athletic Director.

### **Minimum Qualifications:**

- Must be certified by the National Athletic Trainers Association Board of Certification (NATA BOC) and maintain the standards established by the NATA's role delineation study
- Must be a member in good standing of the NATA
- BLS/CPR Certification
- Education and relevant experience equivalent to a Bachelor's Degree
- 1 -2 years' experience as a certified athletic trainer in secondary school setting
- Strong written and oral communication skills
- Time management and organizational skills

### **Physical Requirements:**

- Ability to lift 20 lbs while using proper lifting techniques

- Ability to sit, stand, and/or move around the applicable working environment as needed
- Ability to safely and comfortably travel around the Bellarmine and other campuses as needed
- Ability to use a keyboard (or an alternative input device) and other office equipment
- Ability to read information in printed material and on a computer screen, often for extended periods of time

**General Information:**

- This is a full-time (30 hours), non-exempt position
- This position is benefits eligible
- This is not a telecommuting position
- Reports to Head Athletic Trainer

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**To Apply Online:** Please complete the *Bellarmino Staff Application Form* located on our [employment web page](#) under Employment Applications and send along with a cover letter and resume to [hr@bcp.org](mailto:hr@bcp.org). Please indicate *Assistant Athletic Trainer* in the subject line of the e-mail.

**To Send By Mail:** Bellarmine College Preparatory  
Attn: Human Resources  
960 West Hedding Street  
San Jose, CA 95126

*Bellarmino College Preparatory is an Equal Employment Opportunity Employer. Qualified applicants will receive consideration for employment without regard to race, color, religious creed, ethnicity, sex, national origin, ancestry, sexual orientation, gender identity, genetic information, disability, medical condition, age, protected veteran status, marital status, or any other basis protected by law.*

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